

As many of you are aware, there was a huge cyber-attack this last Friday involving ransomware.

You **must** be very vigilant while online and handling email. No amount of protection can keep you 100 percent safe from these viruses as the final link in the security chain lies with you, the user.

Some tips:

- Do not open attachments or click on links in email from people you do not know.
- Be extra careful when opening attachments/links from people you do know. If you aren't sure, maybe call them to be sure.
- When on the internet, don't click on links, ads, or pop ups. Often people will click on these by mistake with an errant mouse click ... so be extra careful when online.
- **Do not** check personal email from a work computer ... use your phone if you really have to do this. Personal email is not filtered the same way your work email is.

I could go on and on but ultimately only **you**, the user, can keep your system safe.

Slow down, think, then click.

*IT personnel, LNS Court Reporting & Captioning  
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